

**Community Health Improvement Plan
Workgroup Meeting
Tuesday, July 16, 2013
10:00 a.m. – 11:00 a.m. CDT**

Meeting Goal: Establish workgroups for each CHIP Focus Area.

Facilitator: Peggy Hart

Note Taker: Stephanie Bunner

Attendees

Name	Organization
Roger Wiese	North Central District Health Department
Danae Schufeldt	North Central District Health Department
Valerie Wecker	Avera St. Anthony's Hospital
Terry Mitchell	West Holt Memorial Hospital
Celine Mlady	Osmond General Hospital
Shannon Sorensen	Brown County Hospital
Tammy Brown	Brown County Hospital
Jack Green	Antelope Memorial Hospital
Gayle Carlson	Antelope Memorial Hospital
Merry Sprout	Antelope Memorial Hospital
Carol Plate	NCDHD, Board of Health

- I. Introductions, Meeting Group Norms & Workgroup Expectations (10:00 – 10:10)
 - a. Identification of potential members
 - i. UNL Extension, School Administrators, School Nurses, Ministerial Association
 - ii. Valerie Wecker, ASAH, stated that she would like to contact the school administration in O'Neill, inviting them to participate in the workgroup, as well as provide input to the CHIP.
 1. Danae Schufeldt, NCDHD and Valerie will work on drafting a letter directed towards the schools.
 2. NCDHD will provide the letter, CHIP document and contact information to each hospital, to facilitate hospital/community engagement.
- II. Review since last meeting
 - a. NCDHD has completed the CHIP and prepared for quarterly meetings of workgroups.
 - b. Hospitals have completed their respective CHIP.

- III. Review goals & objectives
 - a. Goals and Objectives were reviewed for the Focus Area: Chronic Disease, Obesity & Related Health Concerns.
 - i. Brainstorming occurred with each goal and respective objectives to identify potential partners as well as those currently working on the objectives within communities.
 - ii. Further review of each objective and potential ways to measure objectives was discussed.

- IV. Next steps / Action items
 - a. Hospital Administrators will return their CHIP plans to NCDHD.
 - b. Potential partners will be identified and invited by workgroup members.
 - i. CHIP Goals & Objectives will be provided to workgroup members, with necessary contact information to facilitate identification and invitation of community partners for workgroup members.
 - c. Workgroup members will review remaining goals and objective and email comments, ideas, potential partners to Peggy Hart, peggy@ncdhd.ne.gov or Stephanie Bunner, stephanie@ncdhd.ne.gov .

- V. Next Meeting
 - a. October 15, 2013

- VI. Evaluation
 - a. Electronic evaluation sent 07/17/13 to workgroup members.